

Assessment form submitted by Naciye Yağmur for SANCAKLAR İLKOKULU - 17.01.2023 @ 15:18:41

## Infrastructure

### Technical security

**Question:** Is the school system protected by a firewall?

> **Answer:** Yes.

**Kamu kurumu interneti olduğu için gerekli güvenlik duvarları oluşturulmuştur.**

### Pupil and staff access to technology

**Question:** Are mobile phones and other digital devices allowed in school?

> **Answer:** Some teachers allow mobile phones to be used in class as part of the class activity, due to the potential learning benefits mobile phones and digital devices can bring to the classroom.

**Öğretim materyal olarak kullanılabilir.**

**Question:** What is the pupil/computer access in your school?

> **Answer:** Pupils can bring their own laptops/tablets to school and/or it is easy for the teacher to provide the student with a computer within the class when needed.

**Öğrencilerimiz dizüstü bilgisayarlarını/tabletlerini okula getirebilmektedir. Gerekli durumlarda öğretmenlerimiz de öğrenciye sınıf içinde bilgisayar sağlamaktadır.**

### Data protection

**Question:** How is pupil data protected when it is taken 'off site' or being sent by email?

> **Answer:** Our email system is protected with passwords and firewalls, and we have rules in place about the transfer of pupil data.

**E-posta sistemimiz parolalar ve güvenlik duvarlarıyla korunmaktadır ve öğrenci verilerinin aktarımıyla ilgili yürürlükte olan kurallarımız vardır. Okul sitesinde projeler kısmında gerekli detaylar bulunmaktadır.**

**Question:** Do you consistently inform all school members about of the importance of protecting devices, especially portable ones?

> **Answer:** Yes, we provide training/manuals around issues like these.

**Okulumuzda bu konu hakkında düzenli eğitimler verilmektedir.**

**Question:** How is the storage of school records and other documentation dealt with over time?

› **Answer:** We store all school records in a safe environment.

**Okulumuz, tüm bilgileri güvenli ortamda saklamaktadır.**

## Software licensing

**Question:** Does someone have overall responsibility for licensing agreements?

› **Answer:** Yes.

**Okulumuz öğretmenleri e twining eba kurs portalından gerekli eğitimleri almışlardır.**

**Question:** Do you have an agreed process for installing software on the school system?

› **Answer:** There are a few members of staff that everyone can ask to do this.

**Bu konuda ilgili, öğretmenler vardır.**

**Question:** How is the software and license status managed?

› **Answer:** It is part of responsibility of the IT responsible to be able to produce an overview of software and license status at any moment.

**Okulumuzda bilişim teknolojilerinden sorumlu öğretmen vardır.**

## IT Management

**Question:** What happens if a teacher would like to acquire new hard/software for the school network?

› **Answer:** There is a procedure in place that allows any staff member to make a request which will lead to an informed decision within a reasonable amount of days on whether new hard/software should be acquired.

**Demokratik bir çerçevede gerekli talepler iletilebilir.**

## Policy

### Acceptable Use Policy (AUP)

**Question:** How does the school ensure that School Policies are followed?

› **Answer:** We have regular meetings where policy topics are discussed and non-conformity with the school policies is dealt with.

**Politika konularının tartışıldığı ve okul politikalarına uygunsuzlukların ele alındığı düzenli toplantılar yapıyoruz.**

## Reporting and Incident-Handling

**Question:** Is there a procedure for dealing with material that could potentially be illegal?

> **Answer:** Yes.

**Potansiyel olarak yasa dışı olabilecek materyallerle ilgili bir prosedür var**

**Question:** Does the school take any responsibility for any online incidents that happen outside the school?

> **Answer:** Yes, and all staff, pupils and parents understand this.

**Evet ve tüm personel, öğrenciler ve veliler bunu anlıyor.**

**Question:** Is there a clear procedure detailing what to do if inappropriate or illegal material is discovered?

> **Answer:** Yes.

**Uygunuz veya yasa dışı materyal keşfedildiğinde ne yapılması gerektiğini ayrıntılı olarak açıklayan açık bir prosedür var**

**Question:** Does your school have a strategy in place on how to deal with bullying, on- and offline?

> **Answer:** Yes, teachers know how to recognise and handle (cyber)bullying.

**Okulumuzun çevrimiçi ve çevrimdışı zorbalıkla nasıl başa çıkılacağına dair bir stratejisi var**

**Question:** Are incidents of cyberbullying logged centrally?

> **Answer:** Yes, we log incidents and also record them via the eSafety Label incident handling form.

**Siber zorbalık olayları merkezi olarak günlüğe kaydediliyor**

## Staff policy

**Question:** Do you inform teachers about the risks that come with potentially non-secured devices, such as smartphones?

> **Answer:** Yes, they are clearly formulated in the School Policy and discussed in regular intervals.

**Akıllı telefonlar gibi potansiyel olarak güvenli olmayan cihazların getirdiği riskler hakkında öğretmenler bilgilendiriliyor.**

**Question:** What happens to a teacher's account once s/he changes her/his role or leaves the school?

> **Answer:** The administrator is informed and immediately deactivates the teacher account or adjusts rights where possible.

**Yönetici bilgilendirilir**

## Pupil practice/behaviour School presence online

**Question:** Is someone responsible for checking the online reputation of the school regularly?

> **Answer:** Yes.

## yönetici ve öğretmenler

**Question:** Does the school have an online presence on social media sites?

> **Answer:** Yes.

## Okulun sosyal medya sitelerinde çevrimiçi

# Practice

## Management of eSafety

**Question:** Is there one single person responsible for ICT usage and online access in your school?

> **Answer:** Yes.

## öğretmen

## eSafety in the curriculum

**Question:** Do you include sexting and the school's approach to it in your child protection policy?

> **Answer:** Yes, sexting is referenced in the child protection policy and there are clear guidelines on how to deal with incidents.

## internet bu hususta korumalıdır direk içeriğe ulaşamaz.

**Question:** Are legal consequences of online actions discussed with pupils? Topics would include terms and conditions, online payments, copyright.

> **Answer:** Yes, in all grades.

## demeokratik bir ortamda tüm paydaşların görüşleri alınır.

**Question:** Are pupils taught about their responsibilities and consequences when using social media? Topics would include digital footprints and data privacy.

> **Answer:** Yes, from an early age on.

## Öğrencilere sosyal medyayı kullanırken sorumlulukları ve sonuçları öğretiliyor

## Extra curricular activities

**Question:** Does your school celebrate 'Safer Internet Day'?

> **Answer:** Yes, the whole school celebrates 'SID'.

## Güvenli İnternet Günü, INSAFE (European Safer Internet Network) ağı tarafından 2004 yılından itibaren düzenlenmektedir.

**Question:** Does the school provide eSafety support for pupils outside curriculum time?

> **Answer:** Yes.

**internet korumalı olduđu için bu güvenliđi sađlıyor.**

**Question:** Does the school have any up-to-date information about the online habits of pupils?

> **Answer:** Yes, we have plenty of information.

**Kulüp çalışmalarını kapsamında bu bilgiler aktarılıyor.**

**Question:** Do pupils do peer mentoring about eSafety?

> **Answer:** Yes, on a regular basis.

**Öğrenciler e-Güvenlik konusunda akran danışmanlığı yapıyor**

## Sources of support

**Question:** Are other school services involved in eSafety issues (e.g. counsellors, psychologists, school nurse)?

> **Answer:** Yes, we have a lot of support from them.

**Üniversite, stajyer öğrenci ve çeşitli kurum kuruluşların destekleri sürmektedir.**

## Staff training

**Question:** Are teachers trained on the topic of cyberbullying?

> **Answer:** Yes, every teacher.

**Öğretmenler siber zorbalık konusunda eğitim alıyor**